



Queen City Pride Festival 2021

Compliance with COVID-19 Reopening Guidance for Fairs & Festivals

General Guidance

- For the protection of our guests and employees, attendees are encouraged to bring and wear a protective face mask, especially when on shuttle buses, entering and exiting the grounds, waiting in lines, buying tickets or food/drink, and when social distancing is difficult to maintain.
- Face coverings are not required when seated and watching a performance in an appropriately physically distanced area.
- We are trying to obtain donations for protective face masks available onsite for patron/employee/volunteer use.
- Staff, performers, production crews, exhibitors, and volunteers must wear cloth face coverings when in a facility, in public locations, shared staff areas (e.g. break rooms), and when interacting with clients, even if outdoors (e.g. operating a ride or booth). Outdoor employees may temporarily remove their masks when no other individuals are within 6 feet.
- Customers will be encouraged to wear cloth face coverings when within the facility or public spaces with other individuals present, even if outdoors when social distancing is difficult to maintain.
- Staff, performers, production crews, exhibitors, and volunteers should maintain a distance of at least 6 feet from others at all times.
- There may be times when singers, musicians, emcees, auctioneers, etc. cannot wear masks given the nature of their roles. They should follow the “Additional Process Guidance for Presenting Venues and Performers” in the Performing Arts Venue guidance.
- Staff/independent contractor testing may be considered for use as well. If adopted, a written policy must be developed and communicated to those contracted for the company.
- All staff, independent contractors, exhibitors and volunteers should be screened in accordance with New Hampshire’s Universal Guidance for Employers.

General Guidance to Protect Employees (N/A – each vendor is responsible for compliance), Volunteers, and Attendees

- Review and follow the Universal Guidelines for all New Hampshire Employers and Employees.
- Review and follow CDC guidance for businesses and employers.
- Review and follow CDC guidance for cleaning and disinfection.
- If providing Food Services, follow Food Service Industry guidance. Follow ServSafe COVID-19 training guidelines if applicable.
- Review and follow the Retail guidance as appropriate.

- If amusement park rides are offered, review and follow Amusement Park Guidance.
- Conduct employee health screening as outlined in the Universal Guidelines for All New Hampshire Employers and Employees.
- Train all employees on the importance of frequent hand washing and the use of appropriate hand sanitizers.
- Provide COVID-specific safety training for staff who manage or oversee event volunteers, occasional part-time employees, and production and security crews.
- Alcohol-based hand sanitizer/portable wash stations will be made readily available and must be placed with frequency throughout the grounds, including on entry, in key walkways, in food and beverage locations, in restrooms, at transportation points, at checkout locations, and at exits. Hand sanitizer must also be provided in non-public settings as well.
- Commonly touched surfaces, work areas, and public areas should be frequently cleaned and disinfected according to CDC guidance at a minimum every 2 hours and at the end of each shift.
- Staff, volunteers, and attendees should maintain a distance of at least 6 feet at all times.

Employee (N/A – each vendor is responsible for compliance), and Volunteer Protection

- Assign dedicated staff (i.e. a safety officer) to monitor and ensure compliance with social distancing, hand hygiene, cloth face covering use, and other protective actions.
- Employees and volunteers must be provided with education and training around safe practices as it relates to hand hygiene, sanitation (cleaning and disinfection policies), and illness policies outlined in the Universal Guidance and Retail Store Guidance.
- Employees and volunteers must be screened (questioned about) symptoms of COVID-19 before each shift as outlined in the Universal Guidelines for all New Hampshire Employers and Employees. Staff and volunteers with any symptoms should not be allowed to work.
- Require all employees and volunteers to report any symptoms of COVID-19 or close contact to a person with COVID-19 to the event's COVID-19 director.
- Acrylic shields or other types of barriers/hygiene screens should be placed in areas between attendees and staff/volunteers who are in frequent close transaction situations; e.g., ticket sales, ticket collection, prize collection, etc.
- Shared use tools and equipment will be cleaned and disinfected before being redistributed.
- Employees should carry alcohol-based hand sanitizer and frequently practice hand hygiene throughout the day, including upon arrival, before and after going to the restroom, before and after touching their face masks or face coverings, before and after eating, and prior to leaving the facility for the day.

Performer and Exhibitor Protection

- Adhere to all NH travel guidance for performers and exhibitors from out of state.
- Conduct daily screenings on COVID-19 symptoms for all performers and exhibitors. Performers and exhibitors with any symptoms should not be allowed to work.

- Ensure that any performance areas/locations allow enough space for appropriate physical distancing of performers (see Performing Arts Venue guidance).

Attendee Protection

- Festival and fair organizers have a communication plan to inform attendees prior to their visit about health and safety practices at the event and other information attendees need upon arrival. Plans may include: websites, social media, email or other electronic communication, such as reservations or confirmations, and print.
- We incorporate social distancing into the operation of restrooms, performance/event seating, and food service. Special consideration should be taken with parking and public transportation (shuttle buses, golf carts, carriages, etc.).
- Signage will be prominently posted at entrance(s) informing attendees about symptoms of COVID-19 and social distance requirements; to practice frequent hand hygiene/washing; and wear a cloth face covering over mouth and nose to protect others (see Universal Guidelines for sample language).
- Attendees should not be admitted to a fair or festival if they report experiencing symptoms associated with COVID-19 or have knowingly been in contact with anyone who is ill.
- Attendees should be limited to no less than six feet distancing from the edge of a performance area. Singing or wind instrument performances should follow audience spacing detailed in performing arts venue guidance. Attendees should remain in their seats and performers should not physically interact with audience. More space should be considered when larger performance groups are present.